

**PLUM BOROUGH SCHOOL DISTRICT
900 ELICKER ROAD
PLUM, PA 15239**

**MINUTES
REGULAR VOTING MEETING**

**JUNE 25, 2013
PLUM HIGH SCHOOL - AUDITORIUM
7:00PM**

The mission of the Plum Borough School District, in partnership with students, parents and the community, is to achieve excellence in education by preparing all students to take their place in the diverse and changing world of the 21st century. The District will provide a safe and stimulating environment that will promote and support critical thinking and life-long learning.

Plum Borough Board of School Directors held their Regular Voting Meeting on Tuesday, June 25, 2013 at 7:00PM in the Auditorium at Plum Senior High School in Allegheny County at 900 Elicker Road Plum, PA 15239

Call to Order/Pledge of Allegiance

Mr. Drake called the meeting to order at 7:00PM and led the group in the Pledge of Allegiance.

Moment of Silence

A moment of silence was observed for Mrs. Susan (Clancy) Pinal who passed away suddenly on May 30th. Susan was a life long resident of Plum Borough and a teacher at both Plum High School and Oblock Junior High. Her love of teaching was so evident in all she did at school and the Plum Library. Susan's positive attitude was an asset to her students who she challenged and inspired to achieve their best. Susan will be missed.

Roll Call

Mrs. Vento took roll.

Present: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

Absent: None

Solicitor: Present, Mr. Lee Price

Executive Session

The Board met in Executive Session on June 18, 2013 and this evening, June 25, 2013 to discuss matters of personnel and negotiations.

Approval of Minutes

Recommend approval of the following Meeting Minutes: May 22nd Special Voting Meeting; May 28th Regular Board Meeting; June 4th Education and Policy Committee Meetings; June 6th Finance Budget Workshop; and the June 18th Food Service and Nutrition, Facilities and Finance Committee Meetings.

Motion by: Tommarello, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Student Features

Coach Nick Oto - Track Team

Girls

1. Ashley Amato – 7th Place WPIAL Girls' 100m Dash; 11th Place WPIAL Girls' 100m Hurdles; 10th Place WPIAL Girls' 4x100m Relay
2. Ana Benitez – 10th Place WPIAL Triple Jump
3. Chrissy Joyce – 13th Place WPIAL Girls' High Jump
4. Brittany Oliver – 10th Place WPIAL 4x100m Relay
5. Krista Pietropola – 3rd Place WPIAL High Jump; 14th Place at States High Jump
6. Haley Pilston – 10th Place WPIAL 4x100m Relay
7. Jeannie Shields – 10th Place WPIAL 4x100m Relay

Boys

1. Eric Arrow – 16th Place WPIAL Boys' 4x100m Relay; 19th Place WPIAL Boys' 100m Dash
2. Dajoun Bell – 16th Place WPIAL Boys' 4x100m Relay
3. Liam Butler – 11th Place WPIAL Boys' High Jump
4. Matt Dombrowski – 4th Place WPIAL Boys' Shot Put; 12th Place WPIAL Boys' Discus; 19th Place at States Boys' Shot Put
5. Steve Hemmerle – 9th Place WPIAL Boys' 4x800m Relay
6. Ali Lucas – 9th Place WPIAL Boys' 200m Dash; 16th Place WPIAL 4x100m Relay
7. Adam Molinaro – 9th Place WPIAL Boys' 4x800m Relay
8. Kyle Smecker – 16th Place WPIAL 4x100m Relay; 17th Place WPIAL Boys' 200m Dash
9. Caleb Tarosky – 9th Place WPIAL 4x800m Relay
10. Alan Yocca – 9th Place WPIAL 4x800m Relay

Coach Mike Larko, Jr. – Boys' Volleyball Team

1. Tyler Arnold – 2nd Team All-Section
2. Bryan Parker – 1st Team All-Section, 2nd Team All-WPIAL
3. Matt Shepherd – 2nd Team All-Section
4. Dan Szurley – 2nd Team All Section
5. Khaynen Yocca – 1st Team All-Section

Citizens' Comments on Agenda Items

None

Citizens' Comments on Non-Agenda Items

The following citizens spoke regarding program cuts, the 2013-14 budget, BCMC, and taxes.

1. Ken Westrick
2. Dawn Lynn Check
3. Michelle Stepnick
4. Stella Oravitz
5. Ashley Boyd
6. Donna Lloyd
7. A. Lloyd
8. Marie Campbell
9. Angela Campbell
10. Leann Moore
11. Tom Grandy
12. Jordan Campeau
13. Katlin Shreve
14. MaKyla Shreve

Agenda

Facilities Committee - Mr. Shane McMasters, Chair

Recommend approval to advertise for the Baseball Field Windscreen Fence replacement.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to award Sembower-Mikesell, Inc. the Center roof drain floor repair project in the amount of \$34,230.00.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to pay Construction Invoices, as presented.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to award Advanced Service Plumbing Inc. the Oblock sewer repair project in the amount of \$12,300.00.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

The Facilities Committee met on June 18, 2013. Mr. McMasters made this report. The next meeting is scheduled for Tuesday, July 9, 2013 immediately following the Policy Committee Meeting in the PHS Board Room.

Personnel Committee - Mr. Sal Colella, Chair

Recommend approval to accept the retirement of Charles Bossart, Bus Driver, retroactive to June 6, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to accept the retirement of Lila Kirkpatrick, Bus Aide, effective June 30, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to accept the retirement of Pamela Ellison, Administrative Assistant at Adlai Stevenson Elementary School, retroactive to June 14, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to accept the retirement of Tanya Oslowski, Security Guard at Plum High School, retroactive to June 6, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to accept the resignation of William Sikora, Bus Driver, retroactive to June 6, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to accept the resignation of Wayne Nieser, Custodian at Plum High School, retroactive to June 14, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to accept the resignation of Eric Alekson, Spanish teacher at Plum High School, retroactive to June 9, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to appoint Deborah Gionta to the 12 month Administrative Assistant position at Adlai Stevenson Elementary School, effective July 1, 2013

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to eliminate the 10 month Administrative Assistant position at the Plum High School Nurse's Office/Library.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: White

Recommend approval to reappoint Cynthia Vento as Board Secretary, effective July 1, 2013 for a four year term, at an annual salary of \$4,800.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to amend the professional contract of Dr. Timothy Glasspool, Superintendent, as presented.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to accept the professional contract of Eugene Marraccini, Director of Business Affairs, effective July 1, 2013 to December 31, 2015, as presented.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McMasters, St. Leger, Tommarello, Zucco

No: White, McGough

Recommend approval to accept the Act 93 salary increases of 2% effective July 1, 2013, as attached.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: White

Recommend approval to accept the Cook Managers' salary increases for the 2013-14 school year, as presented.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: White

Abstention: Colella

Recommend approval to hire the list of candidates for the 2013-14 Special Service Activities Program at stipends provided. Please refer to **Attachment #1**.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to hire the following as Department Chairpersons for the 2013-14 school year.

Department Chairperson Position	Name	Stipend
K-6 English / Language Arts	Lindsey Lamm	\$2054.00
7-12 English / Language Arts	Amy Pickard	\$2054.00
K-6 Math	Kristen Gestrich	\$2054.00
7-12 Math	Dave Miller	\$2054.00
K-6 Science	Dan Casarcia	\$2054.00
7-12 Science	Eric Jasper	\$2054.00
K-6 Social Studies	Nathan Pfeiffer	\$2054.00
7-12 Social Studies	Tom McCarthy	\$2054.00

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to hire Lyndi Gareis, Lifeguard for the Summer Activities Program, retroactive to June 10, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to hire Danny Szurley, Lifeguard for the Summer Activities Program, retroactive to June 10, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval of the maternity leave of Jacqueline Hartley, 6th Grade Teacher at Center Elementary School, beginning on or about September 16, 2013 through December 2, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to amend the following maternity leaves:

- a. Kirstin Vinton, Kindergarten Teacher at Center Elementary School, will return to work on April 24, 2014.
- b. Nicole Pifer, Kindergarten Teacher at Pivik Elementary School, will return to work on October 17, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval of the following leave in accordance with the Family Medical Leave Act (FMLA):

- a. Cheryl Hrovat, Custodian at Plum High School, retroactive to May 28, 2013 through June 14, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Education Committee - Mr. Joe Tommarello, Chair

Recommend approval of the following agreements with the Plum Borough School District, as presented:

- a. Family Services of Western Pennsylvania
- b. Allegheny Intermediate Unit for Special Education Services

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Recommend approval of an overnight conference for Ms. Kathi Shirey, Director of Special Education and Pupil Services, to attend the Special Education Leadership Academy, July 22-25, 2013 at Bedford Springs, at a cost to include mileage, registration fees, and meals.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to accept a donation from eSchoolView for a complete computer system, valued at \$800.00.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to accept a Grant from the Department of Education to support Regency Park's School Wide Positive Behavior Support Initiative in the amount of \$4,368.00.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to accept a *Center for the Creativity STEAM Grant* from the Allegheny Intermediate Unit to Regency Park Elementary School in the amount of \$19,592.32.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to dispose of obsolete networking equipment (core switch) for a trade-in amount of \$17,500.00, due to a switch up grade.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to accept the BCMC Partnership Agreement with Gateway School District, Penn Hills School District, Plum Borough School District and CCAC.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to accept the Memorandum of Understanding with Gateway School District and the Penn Hills School District.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

The Education Committee met on June 4, 2013. The next meeting is scheduled for Tuesday, July 9, 2013, at 6:00PM in the PHS Board Room.

Finance Committee - Mr. Kevin Dowdell, Chair

Recommend approval of the Treasurer's Report and bill payments for May 2013, as presented.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Delinquent Real Estate Taxes and Fees collected by Andrews and Price for May 2013.

Current Real Estate Taxes	\$84,562.85
Prior Year Delinquent Taxes	6,336.56
Per Capita Taxes	660.67
Miscellaneous Fees Recovered	<u>554.50</u>
Total Amount Collected	\$92,114.58

Recommend approval of the following year-end Business Office functions:

- a. Facsimile signatures for signing of General Fund, all GOB Funds, Payroll Fund, Student Activities Fund and Athletic Fund checks
- b. Authorize the Director of Business Affairs to invest District funds
- c. Authorize payment of utility and other discounted invoices prior to the regularly scheduled monthly public Board meeting

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval of the following local tax resolutions, necessary to support the 2013-14 General Fund Budget:

- a. Current Real Estate Taxes at 18.758 mils
- b. Per Capita Tax (Act 511 and School Code) at \$10.00
- c. Earned Income Tax at 1% (Shared equally with the Borough of Plum)
- d. Deed Transfer Tax at 1% (Shared equally with the Borough of Plum)
- e. Local Services Tax (LST) at \$5.00

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend authorizing Central Administration and the District's Independent Auditors to make any necessary year-end budgetary transfers after June 30, 2013 for the 2012-13 school year.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to accept the insurance quote from Gleason/AJG Insurance Services for the 2013-14 school year, as presented.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to accept the Equitable Gas Delivery Renewal Agreements effective July 1, 2013 through June 30, 2016, as presented.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to accept the 2013-14 Final General Fund Budget with anticipated Revenue of \$55,863,571 and anticipated Expenditures of \$56,813,993 with the difference of \$950,422 contributed from the District's budgetary reserve.

Motion by: Dowdell, Second by: Zucco

Final Resolution with a roll call vote: Motion Passes

Yes: Colella, Dowdell, Drake, St. Leger, Tommarello, Zucco

No: McGough, McMasters, White

Recommend approval to add one additional year to the existing agreement with Hosack, Specht, Muetzel & Wood, LLC for auditing services for the 2012-2013 fiscal year at a cost of \$19,500.00, as presented.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

The Finance Committee met on June 18, 2013. Mr. Dowdell made this report. The next meeting is scheduled for Tuesday, July 16, 2013, at 6:00PM in the PHS Board Room.

Policy Committee - Mr. Rich Zucco, Chair

The Policy Committee met on June 4, 2013. Mr. Zucco made this report. The next meeting is scheduled for Tuesday, July 9, 2013, following the Education Committee Meeting in the PHS Board Room.

Transportation Committee - Mr. Tom McGough, Chair

The Transportation Committee will meet on July 16, 2013 immediately following the Finance Committee Meeting in the PHS Board Room.

Athletic Committee - Mr. John St. Leger, Chair

Recommend approval to accept the resignation of R. Chris Allan, Junior High Boys' Soccer Coach, for the 2013-14 school year.

Motion by: St. Leger, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval to accept Danielle Duffy, Volunteer Assistant Cheerleading Coach, for the 2013-14 school year.

Motion by: St. Leger, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

The Athletic Committee did not meet this month.

Food Service and Nutrition Committee - Mrs. Loretta White, Chair

Recommend approval to accept the 2013-14 Food Service and Nutrition Budget, as presented.

Motion by: White, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Recommend approval of the following suppliers for the 2013-14 school year:

- a. Turner Dairy Farms of Penn Hills for dairy products
- b. Pittsburgh's Best Ice Cream of Oakmont for ice cream
- c. Nickles Bakery for bread products

Motion by: White, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

The Food Service and Nutrition Committee met on June 18, 2013. Mrs. White made this report.

Intergovernmental Committee - Mr. John St. Leger, Chair

The Intergovernmental Committee did not meet this month.

Allegheny Intermediate Unit #3 - Mr. Tom McGough, Board Member

Mr. McGough made this report.

President's Report - Mr. Andrew Drake

Mr. Drake made this report.

Superintendent's Report - Dr. Timothy S. Glasspool

Recommend approval to accept the Superintendent's Report, as submitted.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Announcements

The regular July Board Meeting is scheduled for Tuesday, July 23, 2013 at 7:00 PM in the Plum High School Auditorium.

Adjournment

Motion to adjourn at 9:04PM

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

ATTEST TO:

Board Secretary